



27 January 2020

CUSTOMS MEMORANDUM CIRCULAR NO. 32-2020

To:

The Assistant Commissioner
All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

**SUBJECT:** Special Emergency Leave

Attached is the copy of the Memorandum dated 21 January 2020 from Mr. Alvin P. Diaz, Director IV, Central Administration Office, Department of Finance, informing that the government employees affected by the phreatic eruption of Taal Volcano may avail of the special five-day emergency leave per CSC Memorandum Circulars Nos. 2 and 16 issued 16 February 2012 and 17 October 2012 respectively.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

**REY LEONARDO B. GUERRERO** 

Commissioner FEB 03 2027

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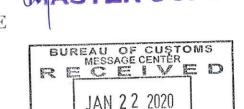
## CMC No. 32-2020 p.2

Republic of the Philippines

## DEPARTMENT OF FINANCE

Roxas Boulevard Corner Pable Ocampo, Sr. Street Manila 1004





TIME: 1503

## **MEMORANDUM**

FOR

**HEADS OF OFFICES** 

This Department

HEADS OF BUREAUS/ATTACHED AGENCIES

Department of Finance

**FROM** 

ALVIN P. DIAZ

Director IV

Central Administration Office

SUBJECT

SPECIAL EMERGENCY LEAVE

DATE

January 21, 2020

Relative to the attached email dated 16 January 2020 from Civil Service Commission's Contact Center ng Bayan, government employees affected by the phreatic eruption of Taal Volcano may avail of the special five-day emergency leave per CSC Memorandum Circular Nos. 2 and 16 issued 16 February 2012 and 17 October 2012 respectively.